

NATIONAL INSTITUTES OF HEALTH

IC Deputy Ethics Counselors and Ethics Coordinators Meeting

Agenda

Tuesday, October 12, 2004 – 12:00 noon
Building 31, C-Wing, Conference Room 7

PLEASE NOTE CHANGE IN TIME

NOTE: The face to face training slides have been approved. A reprise of the training session will begin at noon for those who wish to attend. The regular meeting will begin at 1:00 p.m.

- 1. Welcome Steve Hausman
- 2. SES Equivalency Determination Gretchen Weaver
– How IC reorganizations affect positions on the list.
- 3. Effects of Regulations on Banning Outside Activities Holli Beckerman Jaffe
– For example, what are the consequences if an employee has had an outside activity renewed and then a regulation banning such an activity is subsequently put into effect?
- 4. Lessons Learned from the NICHD Ethics Training Session Jeanellen Kallevang
- 5. Working Group Update Anne Stroh
– Database Working Group update (presented by Jeanellen Kallevang) will include: the use of EMIS, what large ICs with existing ethics systems need to do to prepare for an upload of information from their current systems, the data dictionary for EMIS, the changes to be included in EMIS 2.0, the NIH Ethics Office contract regarding business process improvement, and development of the new NIH Enterprise Ethics System.
- 6. Announcements Traci Melvin
- 7. Other Ethics Issues and Questions Attendees

Next Meeting: Tuesday, November 9, 2004
1:00 - 2:30 p.m.
Building 31, 6th Floor C-Wing, Conference Room 7